This document is a translation of the Swedish original. In the event of discrepancies, the Swedish original shall prevail.

# Shareholders of

# Svenska Handelsbanken AB (publ)

are hereby given notice to attend the annual general meeting at the Grand Hôtel's Winter Garden, Royal entrance, Stallgatan 4, Stockholm, at 10.00 a.m. on Wednesday, 27 March 2019.

Registration starts at 8.45 a.m.

## Notice of attendance, etc.

Shareholders wishing to attend the annual general meeting (AGM) must:

be entered in the register of shareholders kept by Euroclear Sweden AB on Thursday, 21 March 2019.

and give notice of their attendance by Thursday, 21 March 2019 at the latest. Notice is to be sent to the Bank online via handelsbanken.se/ireng, or be given by telephone on +46 8 701 1984, or by letter to Handelsbanken, Corporate Governance, SE-106 70 Stockholm. It is usually easiest to use the online solution.

Personal data obtained from Euroclear's register of shareholders will be used for the registration and to draw up the voting list for the AGM. For further information regarding the Bank's processing of personal data and data subjects' rights, please see www.handelsbanken.se.

Shareholders who have appointed **representatives** must:

report this to the Bank according to the above instructions and be entered in the register of shareholders kept by Euroclear on 21 March 2019,

and issue a written, dated power of attorney for the representative. The original version of the power of attorney must be sent to the Bank at the above address well before the AGM. Power of attorney forms in Swedish are available from the Bank's Swedish website, handelsbanken.se/bolagsstamma, and may also be obtained from the Bank by telephone +46 (0)8 701 1984.

In addition to a power of attorney, representatives of legal entities must also send an authenticated copy of the company's registration certificate or similar documentation of authority. These documents must prove the authority of the person who has signed the power of attorney to appoint the representative for the legal entity. Notice of attendance must also be given for the shareholder as described above.

Shareholders or representatives may be accompanied by no more than two advisers. Shareholders' advisers may be brought to the AGM if the shareholder submits to the Bank the number of advisers in the same way as stated above for giving notice of the shareholder's attendance.

## Nominee-registered shares

To be able to participate in the AGM, any shareholders whose shares are nominee-registered (in a custody account) via a bank or other nominee must temporarily re-register the shares in his/her

own name in the Euroclear register of shareholders. Shareholders must notify the nominee of this well before 21 March 2019, when this entry must have been effected. Shareholders must also register for attendance in accordance with the "Notice of attendance, etc." section above.

#### Personal entrance cards

Notices of attendance received in time will be confirmed by the delivery of a personal entrance card which must be shown at the entrance to the meeting venue. The entrance cards are expected to be posted on 22 March 2019.

### Items on the agenda

- 1. Opening of the meeting
- 2. Election of the chairman of the meeting
- 3. Establishment and approval of the list of voters
- 4. Approval of the agenda
- 5. Election of two persons to countersign the minutes
- 6. Determining whether the meeting has been duly called
- 7. A presentation of the annual accounts and auditors' report, as well as the consolidated annual accounts and the auditors' report for the Group, for 2018. In connection with this:
  - a presentation of the past year's work by the Board and its committees
  - a speech by the Group Chief Executive
  - a presentation of audit work during 2018
- 8. Resolutions concerning adoption of the income statement and the balance sheet, as well as the consolidated income statement and consolidated balance sheet
- 9. Resolution on the allocation of the Bank's profits in accordance with the adopted balance sheet and also concerning the record day
- 10. Resolution on release from liability for the members of the Board and the Group Chief Executive for the period referred to in the financial reports
- 11. The Board's proposal for authorisation for the Board to resolve on acquisition and divestment of shares in the Bank
- 12. The Board's proposal for acquisition of shares in the Bank for the Bank's trading book pursuant to Chapter 7, Section 6 of the Swedish Securities Market Act
- 13. The Board's proposal regarding authorisation for the Board to resolve on issuance of convertible tier 1 capital instruments
- 14. Determining the number of members of the Board to be appointed by the meeting
- 15. Determining the number of auditors to be appointed by the meeting
- 16. Determining fees for Board members and auditors
- 17. Election of the Board members
  - i. Jon-Fredrik Baksaas (re-election, proposed by the nomination committee)
- ii. Hans Biörck (re-election, proposed by the nomination committee)
- iii. Pär Boman (re-election, proposed by the nomination committee)
- iv. Kerstin Hessius (re-election, proposed by the nomination committee)
- v. Jan-Erik Höög (re-election, proposed by the nomination committee)
- vi. Ole Johansson (re-election, proposed by the nomination committee)
- vii. Lise Kaae (re-election, proposed by the nomination committee)
- viii. Fredrik Lundberg (re-election, proposed by the nomination committee)
- ix. Bente Rathe (re-election, proposed by the nomination committee)

- x. Charlotte Skog (re-election, proposed by the nomination committee)
- xi. Carina Åkerström (new election, proposed by the nomination committee)
- 18. Election of the Chairman of the Board
- 19. Election of auditors
- 20. The Board's proposal concerning guidelines for remuneration to executive officers
- 21. The Board's proposal concerning the appointment of auditors in foundations without own management
- 22. Request from shareholder Sven Grill regarding a special examination pursuant to Chapter 10, Section 21 of the Swedish Companies Act
- 23. Closing of the meeting

### **Nomination committee**

The nomination committee has consisted of Ms Helena Stjernholm (Industrivärden), chair, Mr Christian Dahl (Oktogonen Foundation), Mr Mats Guldbrand (Lundberg ownership group), Mr Bo Selling (Alecta) and the Chairman of the Board Mr Pär Boman. A presentation of the work of the nomination committee can be found on the Bank's website, handelsbanken.se/ireng.

### Item 2 Election of chairman of the meeting

The nomination committee proposes that Mr Sven Unger be chairman of the meeting.

### Item 9 Dividend and record day

The Board proposes a dividend of SEK 5.50 per share, and that the remaining profits be carried forward to next year. In addition, the Board proposes that Friday, 29 March 2019 be the record day for receiving dividends. If the meeting resolves in accordance with the proposal, Euroclear Sweden AB expects to distribute the dividend on Wednesday, 3 April 2019.

### Items 11-12 Acquisition and divestment of the Bank's own shares

The Board proposes that it be authorised, until the next AGM, to resolve on the acquisition of a maximum of 120,000,000 class A and/or B shares and divestment – both via Nasdaq Stockholm AB and outside Nasdag Stockholm AB – of all the Bank's own class A and/or B shares, with the right to deviate from the shareholders' preferential rights. The earning capacity of the Bank remains good, and a stable capital situation can be foreseen. Depending on the continuing growth in volumes, a strengthened capital situation may arise. In such a situation, it could be appropriate to adjust the Bank's capital structure, which may, among other things, be carried out by repurchasing the Bank's own shares. A new authorisation by the meeting for the Board to resolve on the repurchase of the Bank's own shares is therefore justified. The Board also notes that if the Bank were to acquire a company or operations, such a transaction could be facilitated if its own repurchased shares were available to finance an acquisition. The Board also proposes that the Bank, in order to facilitate its securities operations, shall have the right to acquire its own class A and/or class B shares for the Bank's trading book until the next AGM pursuant to Chapter 7, Section 6 of the Swedish Securities Market Act (2007:528), on condition that its own shares in the trading book at no time exceed two per cent of all shares in the Bank. The aggregated holding of own shares shall not at any time exceed one-tenth of the total number of shares in the Bank.

# Item 13 The Board's proposal regarding authorisation for the Board to resolve on issuance of convertible tier 1 capital instruments

In order to allow flexible, effective adaptation of Handelsbanken's capital structure by quickly being able to perform issues of convertible additional tier 1 instruments, the Board is proposing that the AGM resolves to authorise the Board during the period until the AGM in 2020, to resolve on issuance of such convertibles, on the following main conditions:

- An issue may be made with or without deviation from shareholders' preferential rights. The reasons for a deviation from the shareholders' preferential rights are that it must be possible to issue to institutional debt investors on the international capital markets.
- The convertibles will not include the right of conversion for the holders, but will lead to mandatory conversion to shares in accordance with the terms and conditions, in the case of one or more pre-defined events.
- The loan amount and conversion conditions will be determined so that the aggregate number of shares which may be issued when converting convertibles issued under this authorisation, with application of the conversion price determined at the time of issue, amounts to a maximum of 10 per cent of the number of shares issued in Handelsbanken, currently corresponding to 194,417,516 shares. Issuances under this authorisation must be made on market terms.

# Items 14-15 Determining the number of members of the Board and the number of auditors to be appointed by the meeting

The nomination committee proposes that the meeting resolve that the Board consist of eleven (11) members. In addition, in accordance with the audit committee's recommendation, the nomination committee proposes that the meeting appoint two registered auditing companies as auditors

### Item 16 Deciding fees for Board members and auditors

Fees are proposed by the nomination committee as follows: SEK 3,400,000 (3,300,000) to the Chairman, SEK 970,000 (940,000) to the Vice Chairman and SEK 690,000 (670,000) to each of the remaining members. For committee work, the following fees are proposed: SEK 400,000 (390,000) to each member of the credit committee, SEK 140,000 (135,000) to each member of the remuneration committee, SEK 400,000 (390,000) to each member and 450,000 (390,000) to the chairperson of the risk committee, and SEK 400,000 (390,000) to each member and SEK 500,000 (470,000) to the chairperson of the audit committee. Board members who are employees of Handelsbanken shall not receive a fee. The nomination committee proposes that the meeting resolve on remuneration to be paid to the auditors 'on approved account.'

#### Items 17-18 Election of the Board members and the Chairman of the Board

The nomination committee proposes re-election of the following members of the Board: Mr Jon Fredrik Baksaas, Mr Hans Biörck, Mr Pär Boman, Ms Kerstin Hessius, Mr Jan-Erik Höög, Mr Ole Johansson, Ms Lise Kaae, Mr Fredrik Lundberg, Ms Bente Rathe and Ms Charlotte Skog. The nomination committee proposes that the meeting elect Ms Carina Åkerström as a new Board member.

The nomination committee also proposes that Mr Pär Boman be re-elected as Chairman of the Board.

More details on the proposed members of the Board may be found in the nomination committee's proposal, which is available on the Bank's website handelsbanken.se/ireng.

#### **Item 19 Election of auditors**

In accordance with the audit committee's recommendation, the nomination committee proposes that the meeting re-elect Ernst & Young AB and PricewaterhouseCoopers AB ("PwC") as auditors for the period until the end of the AGM to be held in 2020. These two auditing companies have announced that, should they be elected, they will appoint as auditors in charge Mr Jesper Nilsson (authorised public accountant) for Ernst & Young AB and Mr Johan Rippe (authorised public accountant) for PwC.

Item 20 The Board's proposal concerning guidelines for remuneration to executive officers. The Board proposes that the meeting decide on the following guidelines for remuneration and other terms of employment for executive officers of Handelsbanken. The guidelines shall not affect any remuneration previously decided for executive officers.

- The aggregated total remuneration shall be on market terms.
- Remuneration is paid only in the form of a fixed salary, pension provision and customary benefits. By special decision of the Board, the Bank can provide housing. Variable remuneration benefits such as bonus and percentage of profits are not paid.
- The executive officers in question are included in the Oktogonen profit-sharing system on the same terms as all employees of the Bank.
- The retirement age is normally 65. Retirement benefits are defined contribution, and are payable in addition to a collectively agreed pension plan.
- The period of notice on the part of the officer is six (6) months, and on the part of Handelsbanken a maximum of twelve (12) months. If the Bank terminates the employment contract later than five (5) years after the person becomes one of the Bank's executive officers, the period of notice is a maximum of twenty-four (24) months. No other termination benefits are paid. Other time periods may apply due to collective agreements or labour legislation.
- The Board shall have the right in exceptional circumstances to deviate from the established guidelines if there are special reasons in an individual case.

These guidelines apply to the Group Chief Executive, other executive officers and Board members of the parent company who are also employees of the Bank.

Item 22 Request from shareholder Sven Grill regarding a special examination Subject of examination: Mr Grill has requested that the examination shall cover the Bank's actions regarding reallocation of assets in Handelsbanken's Pension Foundation in 2016.

### Proposals in full, etc.

This notice, the complete proposals of the Board with accompanying comments, and the nomination committee's proposals for resolutions with accompanying explanations, as well as a letter from Sven Grill requesting a special examination pursuant to Chapter 10, Section 21 of the Swedish Companies Act, are available from Handelsbanken, Corporate Governance,

Kungsträdgårdsgatan 2, SE-106 70 Stockholm, starting from today; they will be sent free of charge to shareholders who request this and submit their postal address. These documents are also available on the Bank's website, www.handelsbanken.se/ireng. The annual report documents and the audit report are available at the aforementioned locations from 15 February 2019 inclusive, and are sent free of charge to shareholders who so request and who submit their postal address.

During the week beginning 4 March 2019, the 2018 Annual Report will be distributed to shareholders who have ordered it. Orders for the Annual Report may be made via the Bank's website, where the Annual Report will also be available.

# **Majority requirement**

Approval of the Board's proposals under items 11, 12 and 13 requires assent by shareholders representing at least two-thirds of both the votes cast and of the shares represented at the meeting. For a decision regarding a special examiner pursuant to shareholder Sven Grill's proposal, the proposal requires the assent of at least one-tenth of all shares in Handelsbanken or at least one-third of shares represented at the meeting.

# Information regarding the number of shares and votes in the Bank, and the Bank's holdings of its own shares

When this notice of attendance was published, there were 1,908,923,831 class A shares in the Bank, representing the same number of votes, and 35,251,329 class B shares, representing 3,525,132.9 votes. The Bank has no holdings of its own shares.

# Information on the shareholder's right to request information

The Board and the Group Chief Executive shall, if any shareholder so requests and the Board considers that this may be done without damage being incurred by the Bank and without any appreciable inconvenience for any person, provide information at the meeting regarding circumstances that may affect an assessment of an item on the agenda or circumstances that may affect an assessment of the Bank's financial situation.

This duty of disclosure also applies to the Bank's relationship with other companies within the Group and the consolidated annual accounts, as well as to subsidiaries in respect of the circumstances referred to in the preceding paragraph.

Stockholm, February 2019

Svenska Handelsbanken AB (publ) Corporate identity no.: 502007-7862 Registered office: Stockholm

**BOARD OF DIRECTORS**