

office*

*PERSONAL ASSISTANT

*OFFICE MANAGER

*EXECUTIVE SUPPORT

11-12 MAY 2016

EXCEL | LONDON

Britain's PAs and office managers gear up for office* 2016

Thousands of PAs, EAs, VAs, and office managers are preparing to visit next week's office* – the UK's biggest dedicated event for office support professionals. The popular two-day show taking place at London's ExCeL on 11-12 May, looks set for another record turnout with over 4,000 attendees expected.

Pre-registered visitors include office executives from Pfizer, Harrods, Ministry of Defence, Crossrail, British Airways, American Express, House of Commons, Channel 4, Pepsico, Virgin, Deloitte, Barclays, BBC, Odeon Cinemas, Transport for London, British Red Cross, Siemens, Ann Summers, Estée Lauder, Paperchase, Coca Cola, HSBC, John Lewis, NHS, Arsenal Football Club, L'Oreal, Waitrose, GSK, Marks & Spencer, JD Wetherspoon, and Facebook.

"Having the opportunity to hear first-hand from the assistants of some truly iconic people is amazing. office* really brings home the importance of the PA role and motivates me to be the best I can be," says PA Jess Harvey at Virtual1.

"I would highly recommend all PAs/EAs to attend office*. No matter what industry or level you're at, you'll find valuable insights at the seminars, network with professionals in your field, and enjoy some time out of the office," says Meshach McDonald, PA at Barclays.

"Those who are able to, should attend office*, as the breadth of things that can be experienced and learned in two days is like no other event. You could focus on office* for purely networking, or you could seek some inspiration from truly superb free guest speakers," says Christopher Dodds, EA to director of risk and compliance at Alliance Trust Investments.

"I know it can be difficult to take time out of your day, but office* offers an excellent opportunity to network with your peers, participate in a wide range of seminars, and hear from some fantastic speakers, who will really inspire and motivate," says Sean Steel, executive PA to Head of Great Britain at Willis Towers Watson.

"I would recommend all EAs, VAs, office managers and HR managers to take part in the seminar sessions at office*. The sessions are so much value for your money, and they are a great resource for learning. I go back to work feeling motivated and full of inspiration. It is an event that everyone should attend," says Kirsti Wennberg, executive managing assistant to CEO at Hansoft.

"I have stayed in contact with many interesting and able people from office* who have enriched my life. I'm so grateful to have entered their world," says Christopher Juliff, private secretary to Health Minister David Prior.

"I really enjoyed attending office* as I had just started my business and I took away a lot of information from the speakers in the VA sessions," says VA Samantha Driscoll at Solo Virtual.

"office* is a fantastic event that brings together our industry in one location, allowing for business development and networking on a large scale. I was able to meet people face-to-face who I only knew on Twitter and LinkedIn, helping to solidify our connection," says EA and EUMA's social media coordinator Janice Anderson.

"office* is THE go to place for all PA/EA/administrators' needs – it is your one-stop shop. You will miss so much if you do not attend at least one office* show experience! It is a great way to see what is at the forefront of the PA/EA roles, with suppliers, venues, equipment and services all showcasing in the same place," says Teely Webb, EA to Pro Vice-Chancellor at University of Southampton.

"By meeting with potential new suppliers at office* you can add value and support to your organisation by saving money, obtaining discounts, and offering new solutions, which better serve your business needs," says Amy Marsden, EA to CEO at Earthport.

office* will take place at the new venue of ExCeL London on 11-12 May. For further information and to register for free in advance, please visit www.officeshow.co.uk and quote priority code DVIS14 (direct link: <https://registration.n200.com/survey/3lwz5vhccmo?actioncode=DVIS14>).

Media enquiries and press pass requests:

Emma-Louise Jones, Head of PR

Editorial representatives of relevant media (including freelancers) are invited to apply for press passes to office* via email to ejones@divcom.co.uk.

t: +44 (0)1273 645134

e: ejones@divcom.co.uk

Website: www.divcom.co.uk

Twitter: www.twitter.com/DiversifiedUK

Sharna Waid, PR Executive

t: +44 (0)1273 645144

e: swaid@divcom.co.uk

office* exhibitor enquiries:

Sarah Cooper, Event Manager

t: +44 (0)1273 645143

e: scooper@divcom.co.uk

Website: www.officeshow.co.uk

Twitter: www.twitter.com/officeshow

Facebook: www.facebook.com/pages/office/116716991701373

LinkedIn: www.linkedin.com/groups?gid=3319575

David Maguire, Group Event Director

t: +44 (0)1273 645127

e: dmaguire@divcom.co.uk

Notes:

office won 'Best PA Industry Event' 2014 at pa-assist.com's Members Voice Awards in 2014. office* was shortlisted for 'Best UK Trade Show Exhibition (under 2,000m²)' at the Association of Event Organisers (AEO) Excellence Awards in both 2013 and 2014.*

High resolution images are available upon request:

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